

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, OCTOBER 3, 2011 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: None

PROCLAMATIONS

PRESENTATIONS/UPDATES/REQUESTS:

1. Liane Welch – Tillamook County Public Works Director
2. Doug Olson – Roads Group, Bond Measure 201-7464

PUBLIC HEARINGS:

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

PENDING BUSINESS:

1. TRA Revised Action Plan – Chris Kell, Administrative Assistant

NEW BUSINESS:

1. Pourtables Special Events Request – Dan DeSylvia & Steve Cham
2. Process for Review of City Recorder Position

UPDATES:

1. League of Oregon Cities Conference Reports
2. Public Works Updates

LEGISLATIVE:

1. Resolution Establishing Fees for Service and Equipment Provided by the Public Works Department
2. Resolution Revising the City Employee Handbook Regarding Mobile Communication Policy
3. Second Reading of Ordinance for Naming of North Main Avenue

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. Police Department
2. City Planner

3. Mayor

COMMITTEE REPORTS:

1. Urban Renewal Agency
2. Beautification Committee

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION: None

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings coming up in October 2011 at City Hall:

1. City Council: Monday, October 17, 2011, 7:00 p.m.
2. Tillamook Urban Renewal Agency (TURA): October 12 & 26, 2011, 5:30 p.m.
3. Tillamook Planning Commission: October 6, 2011, 7:00 p.m.

POSTED: September 30, 2011

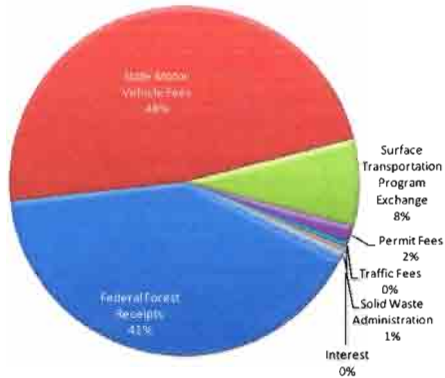
City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library



Tillamook County Roads 2011

Where did our money come from*?

On-Going Road Revenues
\$3.2 Million*



*Without Beginning Fund Balance - \$1.9 Million

One Time Revenues
\$952,190



What did we spend it on?

Overlay 7.68 miles

- Bewley Street
- Cape Kiwanda Drive
- College Street
- Cedar Street
- Elder
- Elm Street
- Evergreen
- Foss Road
- Hollyhock
- Jetty Park Road
- Long Prairie Road
- Marigold
- Marolf Loop Road
- McDonald Bridge
- Miami Foley
- Necarney Boulevard
- Nehalem road
- North Fork Road
- Resort Drive
- Slab Creek Road S.
- South Prairie Road
- 3rd Street
- Tideland
- Trask River Road
- Washington Street
- Whiskey Creek Road
- Woods Cloverdale Road

Graded gravel roads (487 hours)

Pothole repair (\$175,000) & Hot Patching (\$180,000)

Boulder Creek Bridge replaced culvert

Replaced Farmer Creek Road culvert with temporary one-lane bridge

Clarence Creek embankment repair

Replaced 12 culverts (529 lineal feet)

Replaced tide gate on Resort/Broton

Mowed and removed brush (1,260 hours) and weeds (438 miles)

Ditching (1,562 hours)

Responded to federally declared storm January 2011 (5,130 hours)

Reviewed 354 permits

Received and managed 551 service requests

Re-striped & applied stop bars on 339 lane miles county roads

Maintained 1,199 signs

Produced annual 2010 Road Performance Report

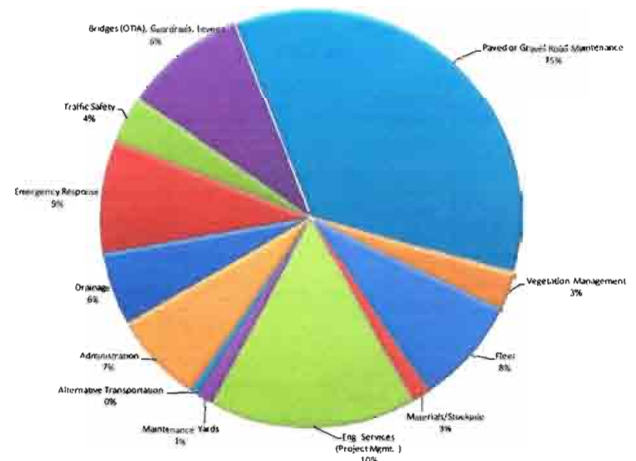
Restructured Road Department to reflect reduced staffing, and manage

Extreme and High risk services

Transferred road jurisdiction:

- McCoy Street (City of Bay City)
- Elm Street (City of Manzanita)
- Port Area (Port of Tillamook Bay)
- Cochran Road (Washington County)

Fiscal 2011 Road Program Expenditures



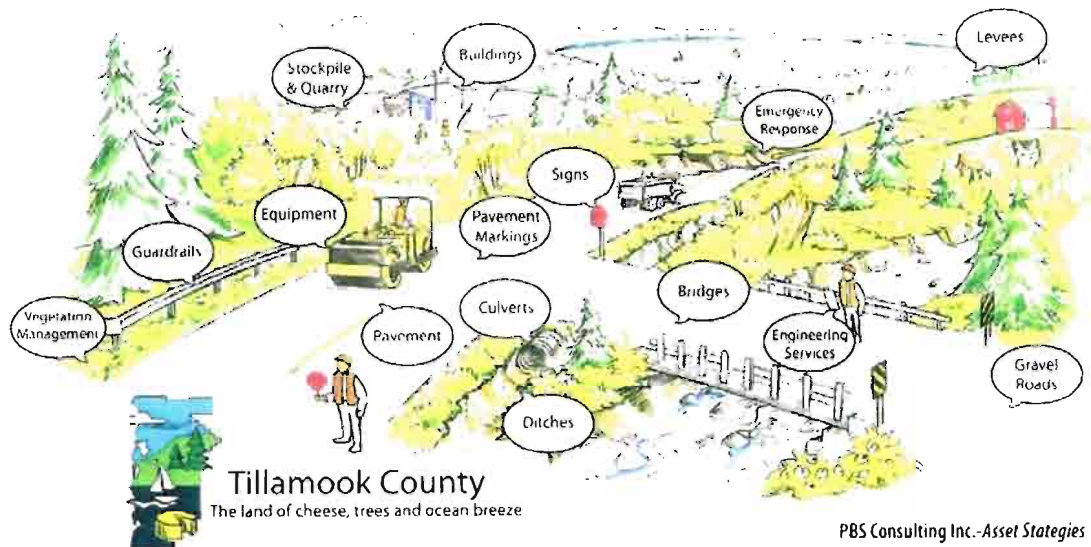
Grant Funded Opportunities

- 10 positions to assist with flood damage and provide employment training
- Blaine Road chip seal
- Partnered with City of Tillamook on 3rd Street for bicycle and pedestrian road improvement (Pine to Marolf)
- Lommen Bridge replacement
- Culvert replacement
 - Slab Creek
 - Roy Creek

Maintained Road Department equipment & buildings

- Serviced 57 (47%) pieces of equipment
- Performed 118 (100%) equipment safety inspections
- Replaced one 3-5 ton dump truck
- Modified spray truck for one-operator use
- Updated vehicle distributors for efficiency

Painted North and South County shops



PBS Consulting Inc.-Asset Strategies

TILLAMOOK COUNTY ROAD NETWORK INVENTORY, CONDITION, AND VALUE JULY 2011											
FACILITY	GASB34	STATUS	REPLACEMENT VALUE	CONDITION*						TOTAL UNMET NEED**	
				VG	G	F	P	VP	TBD		
PAVEMENT											
Paved	X	269 centerline miles	\$261,600,000		27%	15%	24%	34%		\$57,000,000	
Gravel		65 centerline miles	\$2,405,670						X	N/A	
			\$264,005,670							\$57,000,000	
STRUCTURES											
Bridges	X	99	\$100,211,496		67%	20%	13%			TBD	
Guardrails		10.1 miles	\$1,152,385	39%	8%	8%	33%	10%	2%	\$495,526	
Levees		7	TBD						X	TBD	
			\$101,363,881							\$495,526	
DRAINAGE											
Culverts	X	3,210	\$17,866,808						X	TBD	
Ditches		198 miles	TBD	1%	6%	63%	22%	8%		TBD	
TRAFFIC SIGNALS		1	\$45,000						X	TBD	
STREET SIGNS											
Signs (Condition for Stop Signs only)	X	5,426	\$173,632						X	TBD	
Delineators	X	456	\$10,032						X	TBD	
Posts	X	4,173	\$91,806						X	TBD	
			\$275,470								
PAVEMENT MARKINGS											
Painted center lines miles		299	N/A							N/A	
Painted Stop Bars		TBD	N/A							N/A	
VEHICLES & EQUIPMENT***	X	118	\$3,966,527						TBD	TBD	
MAINTENANCE YARDS	X	3	\$4,000,000						X		
RIGHT-OF-WAY***		2,367 acres	\$1,475,557								
TOTAL			\$392,998,913								

*Asset condition categories vary using 3, 4 and 5-level condition assessment categories.

**Unmet need varies by asset class; the level of service is defined specific to the asset class' highest performance for the least cost, or can simply be the elimination of assets in poor condition (e.g., signs).

***Tillamook County Comprehensive Financial Annual Report, June 30, 2010. ROW width: minor arterials & major collector: 60 feet; minor collector width is 60 feet; locals 45 feet.

Notes: VG = Very Good, G = Good, F = Fair, P = Poor, VP = Very Poor, TBD = To Be Determined, N/A = Not Applicable

Source: 2011 Tillamook County Road Performance Report, Fall 2011

Tillamook County Road Improvement Working Plan

ROAD NAME	Priority in District	START MP	END MP	LENGTH MILES
DISTRICT I - North				
Miami Foley Road	1	9.00	12.00	3.00
North Fork Road	2	3.90	4.10	0.20
Foss	3	0.00	0.50	0.50
Foss	3	3.00	5.20	2.20
Necarney City Road	4	0.70	1.50	0.80
God's Valley	5	0.00	0.30	0.30
Tohl	6	0.00	0.50	0.50
Beulah Reed	7	0.00	1.00	1.00
North 6th NE	8	0.00	0.10	0.10
McKimmens	9	0.00	0.50	0.50
Anderson Road	10	0.00	0.20	0.20
Anderson Road	10	1.00	1.30	0.30
Glenn	11	0.00	0.10	0.10
			Subtotal	9.70
DISTRICT II - Central				
South Prairie	1	0.60	3.00	2.40
Hobsonville	2	0.00	2.10	2.10
Bilyeu Avenue	3	0.00	0.30	0.30
Bay Ocean Road (Cape Meares)	4	5.30	5.90	0.60
Bay Ocean Road	5	1.00	1.90	0.90
Hughey Lane	6	0.40	0.50	0.10
Hughey Lane	6	1.00	1.30	0.30
4th Street, Cape Meares	7	0.00	0.10	0.10
Netarts Bay	8	0.00	1.40	1.40
Maxwell Mountain	9	0.00	0.80	0.80
Fairview	10	0.00	0.80	0.80
Fairview	10	0.80	1.30	0.50
Munson Creek	11	0.00	0.80	0.80
Whiskey Creek Road	12	3.80	4.80	1.00
Sollie Smith	13	0.90	1.60	0.70
Hillsdale	14	0.00	0.40	0.40
Cape Meares Loop	15	0.00	3.40	3.40
Warren	16	0.00	0.10	0.10
Chinook Ave, Oceanside	17	0.00	0.40	0.40
			Subtotal	17.10
DISTRICT III - South				
Brooten	1			2.30
Sandlake	2			3.00
Mill Road	3	0.00	0.60	0.60
Old Woods Road	4	0.08	0.47	0.40
Old Woods Road	4	0.67	1.40	0.73
Jenck Road	5	0.00	1.40	1.40
Cape Lookout	6			2.00
			Subtotal	10.43
			Total	37.23

Tillamook County Citizens for Sustainable Roads Information for Tillamook County Voters

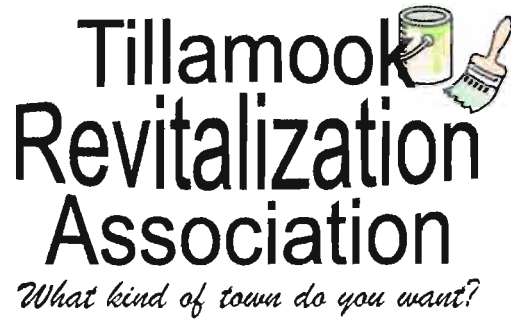
WHAT: General Obligation Bond Measure for \$15 million to begin the repair and restoration of Tillamook County roads

WHEN: General Election, November 8, 2011. Vote by mail. Ballots out around October 18 – 22, 2011

WHY: Tillamook County has the worst roads in Oregon. Rated 48 out of 100 (70 is passing). All 35 other counties are 70 or above. Rating by an independent engineering firm. Current funding sources are going away.

- Tillamook County Citizens for Sustainable Roads is a private group of approximately 30 citizens who have met and examined funding options over the past two years and have collected 752 signatures asking the Tillamook County Commission to place a \$15 million General Obligation bond measure before the voters. The bond measure and election are under the authority of Tillamook County
- The bond is expected to cost about **\$.46 per \$1000 of assessed valuation**. The assessed valuation is different from the Real Market Value (RMV). Currently, real property in Tillamook County has an average assessed value of about 65 – 75 % of RMV. **That means a home with a market value of about \$300,000 would be on the county tax roles at an assessed value of about \$200,000 and would pay about \$92.00 per year for the bond.**
- The estimated cost to bring all Tillamook County roads to an acceptable and safe level is about **\$40 - \$42 million**.
- The bond measure will apply to county roads only. Does not include roads within cities or state highways (Hwys # 101, 6, 131, 22, 53).
- Tillamook County's road / transportation system is valued over \$400 million – the largest single public asset in the county...larger than schools, hospital, jail, courthouse, port facilities, water and sewer plants.
- Funding from federal forest harvests, the longtime source of funds, is going away. In the 1980s, the county had adequate funding, employed over 50 people in the public works department and had its own rock pit and asphalt plant. Today staffing levels are below 20 and decreasing. All federal forest funds will be discontinued in 2012 – 13. There simply is not enough money to keep our roads in good repair.
- Funding began to decrease with the reductions in forest harvests as a result of the Spotted Owl Endangered Species listing and forest management plans developed for the Tillamook State Forest.
- Property taxes **cannot** be used to fund roads per Oregon state law. Any other funds are quite limited and would come at the expense of reductions in law enforcement and other mandated services such as the county clerk, county assessor, etc.
- All registered voters in Tillamook County will receive a ballot. All funds will go to Tillamook County. All funds are expected to be expended over 3 years.

- The bond will be retired over 10 years.
- Projected interest rates and payment schedules have been supplied by the county's financial advisors to the county treasurer. The ballot title and related documents have been reviewed by county legal counsel and bond counsel.
- The funds will be used to rebuild and resurface county roads. About 30% will be spent in North County, 40% in Central County and about 30% in South County over three years.
There will be no additional county staff hired.
- Other public funding options examined by TCCSR included the following, all of which either are not possible under current law or do not raise sufficient funds to begin to solve our problem:
 - Motor vehicle registration fees (license tags)
 - Lodging tax (transient room tax)...70% must go to tourism promotion per Oregon law
 - Road maintenance fee – on properties with county road frontage
 - Development fees...similar to System Development Fees
 - Traffic Impact fees
 - Weight – mile tax...currently in place for trucks...recently increased
 - Gas tax
 - Utility tax or user fee
 - Solid waste fee
 - Sales tax...defeated 9 times in Oregon in recent years
 - Local option real property tax
- Roads are more difficult and expensive to maintain in Tillamook County because of 90" of rain, poor road bed design many years ago (round river rock), flood events and heavy use by trucks. Tillamook County has had more Federal Declared Disasters in recent years than any other county on the west coast.
- Funding from federal sources is not likely under the current economic situation. The same is true for funding from Oregon state government. We will have to solve our own problems as Tillamook County rural citizens have done in the past...schools, Tillamook Bay Community College, water and sewer treatment plants, jail, hospital, library...
- **All owners of real property will pay...INCLUDING SECOND HOMEOWNERS and VACATION RENTALS!!**
- Current interest rates are the lowest in many years. Asphalt and other costs will likely increase in future years. Local jobs may be created during reconstruction.
- Following reconstruction, any available funding will be used to repair and maintain remaining roads extending their useful life.
- Tillamook County's Public Works Department manages 281 miles of paved roads, 99 bridges, 97 miles of gravel roads, 3,000-plus culverts, 5,310 traffic signs, 200-plus miles of pavement markings and even a couple of dikes. As a result of funding reductions, Tillamook County's roads have been deteriorating faster than county crews can repair or replace them.
More roads are now rated in "fair" or "poor" condition than are in "good" or "satisfactory" condition.



Tillamook Revitalization
Association
2003 Second Street
Tillamook OR 97141

(503) 842-9797 (Office)
(503) 812-2209 (Alt.)

September 28, 2011

To: The Tillamook City Council, Mayor Weber and City Manager, Paul Wyntergreen

Attached is the Tillamook Revitalization Association action plan as amended per your request. I am looking forward to having this document approved so we can devote our full attention to the job set before us.

Friday was also the end of the City's first fiscal quarter, and I can submit the required TRA quarterly report in time for the council meeting of October 17. Final statistics for the Tillamook Farmers' Market season should be available by then, and as in years past, I hope to be able to share them with the council. So, I am requesting to be put on the October 17 or November 14 agenda per your pleasure.

Sincerely,
Chris Kell
TRA Administrative Assistant

**TILLAMOOK REVITALIZATION ASSOCIATION
AMENDED THREE YEAR ACTION PLAN PER
BUSINESS SURCHARGE RESOLUTION
SEPTEMBER 28, 2011**

Attached you will find our budget for the 2011-2012 fiscal year. As you can see, our wishes fall short of what we can realistically expect to receive through the Business Surcharge Funding. However, since we are a 501 c3 organization, we will be looking and applying for grants for which we might be eligible.

TRA activities: Over the next three years, we will carry on our traditional events such as Moonlight Madness (great plans for this year, don't miss it) and the Halloween Downtown Trick or Treat.

We will take an active part in the city's Associations Committee by helping with at least one project.

Stable funding for both the Farmers' Market and Second Street Public Market by the end of 2014 is a high priority. Both of these projects bring people downtown and definitely add to the livability of our community.

By their very nature, Farmers' Markets are funded by vendor fees, grants and fundraisers. (There is a complete study done by Garry Stevenson, Larry Lev and Linda Brewer of OSU on how Farmers' Market operate, the hours that market managers work per size of market and just about anything else you want to know about a farmers' market and were afraid to ask. This information can be found at <http://extension.oregonstate.edu/catalog/details.php?search=farmers+market&submit.x=12&submit.y=6>)

The Tillamook Revitalization Association and the Second Street Public Market venue are willing to join the Farmers' Market Advisory Board in fundraising activities.

Public Market: In the first year, the market has generated enough income to hire a 15 hr. per week employee. Volunteers continue to come forward to both serve on the advisory board and volunteer at the front desk. The market is, as of this time, close to capacity. I say close, as we are still trying to carve out additional space for vendors and consignees.

In the next three years, we will

- 1) Bring the market to a point where it can sustain a 20 hour per week manager.
- 2) Fine tune our consignee base to generate additional income for both the market and the consignee.
- 3) Implement a "Made in Tillamook County" section with produce, value added products and specific items generic to the area.
- 4) Partner with the new local music store and area musicians to feature after hour concerts as fundraisers on a regular basis.

Farmers' Market: (This information provided by the Farmers' Market Advisory Board)

Specific goals and metrics:

Increase vendors meeting our stated criteria by 30% over the next 3 years. In 2010 the TFM averaged 34 vendors per Saturday. By the end of 2013 our goal is to average 45 per Saturday.

Growing the Market generates more operating funds for TFM allowing us to meet our other on-going operational needs and continue our expansion.

Increase market attendance by 30% over the next 3 years (*the usual method of estimating attendance is by taking a 10 minute sample of people entering the Market every hour and expanding that data*). In 2010 the TFM averaged 2,100 people per Saturday. By the end of 2013 our goal is to average 2,730 people per Saturday.

The more people we bring into the Market translates to more people in the downtown area which is good for all downtown businesses.

Continue the SNAP program in 2011. Beginning in 2012, develop and implement a process to create matching funds for this program. By the end of 2013 have in place a permanent matching funds program for SNAP.

Respectfully Submitted,

Chris Kell

Administrative Assistant to the TRA

TRA BUDGET CORRESPONDING WITH THE CITY OF TILLAMOOK 2001-12 FISCAL YEAR

INCOME	LINE ITEM BUDGETED	TOTAL BUDGETED	COMMENTS
City of Tillamook, 2011-12 Surcharge	\$12,000.00		
Second Street Public Market	\$2,400.00		In-Kind office space
	INCOME TOTAL	\$14,400.00	
EXPENSES	LINE ITEM BUDGETED	BUDGETED	COMMENTS
OPERATIONS TOTAL			
Employee wages, 10 hrs per week @ \$12 per hour	\$6,240.00		
Workforce Consolidation Team/Payroll expenses	\$700.00		
Liability Insurance	\$950.00		
Legal fees	\$500.00		
Office Expense, Rent @ \$200 per month	\$2,400.00		
Office Expense, supplies/copies/faxes	\$300.00		
Accounting/corporate fees	\$2,000.00		Review of TRA, Tillamook Farmers' Market and the Second Street Public Market books and filing of the appropriate returns with the IRS and Oregon Department of Revenue
FDC/TC Dues	\$35.00		
	OPERATIONS TOTAL	\$13,125.00	
SHOP LOCAL PROMOTION			
Advertising with local media	\$300.00		
Halloween Downtown Trick or Treat Promotional items	\$300.00		
Moonlight Madness, Entertainment	\$600.00		
Moonlight Madness, Promotion giveaways	\$1,000.00		
Shop Local Christmas Promotion, entertainment/giveaways	\$800.00		
	SHOP LOCAL PROMOTION TOTAL	\$3,000.00	
REVITALIZATION			
Paint Program @ 2.5 businesses	\$1,500.00		20 gal per building @ \$30 a gal.
	REVITALIZATION TOTAL	\$1,500.00	
ASSOCIATIONS COMMITTEE PARTICIPATION			
2011-12 project	\$700.00		
	ASSOCIATIONS TOTAL	\$700.00	
	GRAND TOTAL	\$18,325.00	

Special Events Proposal
Tillamook City Council



Mr. Paul Wyntergreen
City Manager
City of Tillamook
210 Laurel Ave
Tillamook, OR 97141

Dear Paul:

The following outline is for the City Council meeting on October 3, 2011.

Proposal from Pourtables Special Events for monthly theme orientated street party(s) in 2012. Laurel Ave is closed down on Saturdays for the Farmers Market event; Pourtables would like to add a monthly street party with different themes celebrating Tillamook's diverse cultural lifestyles.

- 1) First or last Saturday of each month, from 12 Noon to 5-7PM. March/April - October.
- 2) Implement an Organizational Committee for guidance and development.
- 3) Music, vendors, promotions and OLCC licensed beer garden and liability insurance.
- 4) Charitable contributions.
- 5) Effective communication with Police, City Council, Farmer's Market, etc.

Sincerely,

Dan DeSylvia, Steve Cham
Pourtables Special Events
970 Skyline Dr
Tillamook, OR 97141

cc: Samantha Swindler-Headlight Herald
Andy Neal-Tillamook County Fairgrounds
Terry Wright-Tillamook City Police
Justin Aufdermauer-Tillamook County Chamber of Commerce
Mareena Schrom-Tillamook Farmers' Market
Don & Jo Averill-Averill Trucking

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141



Memo


To: Honorable Mayor Weber and Councilors
From: Arley Sullivan, Director
Date: September 28, 2011
Re: Project Updates

- The supervisor of the Wastewater Division is proposing going to a 4 day 10 hour shift work week contingent upon appropriate workforce coverage. This would eliminate 416 hours (\$12,218.00 to \$18, 379.00) per year of overtime required for weekend coverage. It would also cut down on call out costs because the plant is to have an operator on duty seven days a week.
- All three division heads met with the Public Works Director to develop vehicle use policies that are applicable and consistent for the Public Works Department. The policies are designed to cover the operational needs of all divisions and allow for a logical and reasonable approach for city owned vehicle use under supervised approval.
- Our engineer of record, NW Engineers, will be preparing a cost estimate to do an initial analysis of cost estimates for the POTB sewer line request along with sewer line routing concepts.
- The Street Division supervisor has been working closely with NW Engineers on line cleaning and T.V. recording of sanitary / storm cross-connections in an effort to meet DEQ's end of September deadline to present to them a plan on how the City will correct the problem.
- I sent a "Letter of Interest" to IFA (Infrastructure Finance Authority) for possible funding assistance on the Fawcett Creek project. There is no obligation with this request.

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141



Memo

To: Paul Wyntergreen, City Manager
From: Arley Sullivan, Public Works Director 
Date: September 23, 2011
Re: Director's Report for September 2011

Water Division:

Staff is finalizing the paper work and agreements for an easement for a new raw water line on Hurliman Hill from the Fawcett Creek diversion pond. They have also been trouble shooting flow control valve issues at the water plant. The 1.1 million gallon reservoir has been taken out of service and drained for cleaning.

Street Division:

Crew has been working with city engineer on doing line cleaning and T.V. work for data collection for sanitary and storm inter-connect solutions plan for DEQ approval. All of the Parks have been mown. Staff is finishing up on painting parking spaces, cross-walks and yellow curbs.

Sewer Division:

TCCA has contacted the WWTP regarding possible anaerobic digester use. Flyght's representative did annual inspections of their pumps and equipment at the WWTP. All went well. We are going over applicant applications and resumes for the WWTP operator's position. Interviews will begin the last week in September.

General:

Working with the city engineer on the Storm Water Master Plan update. In view of the rejection of all bids for the 3rd Street Waterline Project, due of funding issues, we will be looking at alternative concepts to getting a 12" water main to Marolf Loop for future expansion.

RESOLUTION NO. ____

**A RESOLUTION ESTABLISHING FEES FOR SERVICES AND EQUIPMENT
PROVIDED THROUGH THE PUBLIC WORKS DEPARTMENT OF THE CITY OF
TILLAMOOK**

WHEREAS, from time to time, there are requests for assistance made by private parties and other governmental agencies that place demands on City services and equipment; and

WHEREAS, the Tillamook City Council desires to assist such requests if it is not detrimental to other municipal purposes which have priority; and

WHEREAS, the Tillamook City Council has identified the need to recoup the costs of providing such services in compliance with these requests; and

WHEREAS, said fees have been considered and reviewed by the Council after recommendation from the Public Works Committee.

NOW, THEREFORE, the Tillamook City Council hereby resolves as follows:

Section 1:

It is the policy of the City of Tillamook Public Works Department to charge reasonable rates for services and equipment used in assisting outside parties, organizations, agencies, or districts. An inter-governmental agreement (I.G.A.) is required before the City Public Works Department can utilize city equipment or manpower in assisting outside agencies or districts in performing repairs to their system. Other parties or organizations shall be notified of the relevant fees at time of application or request. All City equipment shall be operated by qualified City personnel. The city's ability to assist is contingent upon manpower and equipment availability at the time of request.

Section 2:

The rate for the use of the City's Ground Penetrating Radar shall be: \$200.00 per hour with a three- hour minimum. This rate includes the City's operator and assistant.

The rate for the use of the City's Vactor Truck shall be: \$104.50 per hour. This rate includes the City's operator.

The rate base used for billing purposes on other equipment shall be those charges developed by the Federal Emergency Management Agency (FEMA) and may be subject to annual revision (see Web Page entitled "FEMA: Schedule of Equipment Rates (<http://www.fema.gov/government/grant/pa/eqrates.shtml>)

For all other equipment and services where the rate does not include the operator as specified above, the labor rate shall be billed out at the current loaded rate of each individual utilized plus 15% for overhead.

Pricing for pipes, valves, flanges, elbows, fire hydrants, and any other necessary materials for repairs will be charged at current market values plus 10% for handling and stocking.

Engineer of Record or other technical consultant expenses incurred by the City for inspection or other construction services in relation to private development shall be rebilled to the developer at billed rate plus 10% for administration. This does not include site plan review costs or other land use application review costs which are included within the original application fees.

Section 3:

Revenues derived from this process shall be placed into the "Miscellaneous Income" revenue side of the appropriate division's budget for repayment of consulting expenses and future equipment purchase.

Section 4:

This Resolution shall take effect immediately upon its approval by the City Council.

PASSED by the Common Council this _____ day of ____ 2011.

Mayor

ATTEST:

City Recorder

RESOLUTION NO. ____

**A RESOLUTION REVISING THE CITY'S EMPLOYEE HANDBOOK OF
PROCEDURES AND CONDITIONS OF CITY EMPLOYMENT OF THE CITY OF
TILLAMOOK, AND AMENDING RESOLUTION NO. 1586**

WHEREAS, the Employee Handbook adopted by Resolution #1586 identified the need to restructure the City's Mobile Communications Device policies in order to ensure compliance with the Oregon Government Ethics Commission regulations, and

WHEREAS, Oregon Revised Statute **244.040 (2) (a)** states that the prohibition on public officials using their position to obtain financial gain or avoid financial detriment does not apply to "Any part of an official compensation package as determined by the public body that the public official serves" and;

WHEREAS, Oregon Administrative Rule **199-005-0035** "Guidelines for compliance with ORS 244.020(5), 244.025, 244.040, 244.042 and 244.047" **(3)** states that "An "official compensation package" means the wages and other benefits provided to the public official to be part of the public official's "official compensation package", the wages and benefits must have been specifically approved by the public body in a formal manner, such as through a union contract, an employment contract, or other adopted personnel policies that apply generally to employees or other public officials. "Official compensation package" also includes the direct payment of a public official's expenses by the public body, in accordance with the public body's policies" and;

WHEREAS, the Tillamook City Council has identified the need to amend its Employee Handbook and Mobile Communications Device policies in order to comply with these laws, and;

WHEREAS, the City Manager has agreed to waive his contractual allowance if this policy is enacted, and;

WHEREAS, said revisions have been considered and reviewed by the Council.

NOW, THEREFORE, the Tillamook City Council hereby resolves as follows:

Section 1:

The Mobile Communications Device Usage (Cellular) section found on page 28 of the Employee Handbook as adopted by Resolution No. 1586 is hereby deleted:

~~"The CITY may provide a monthly mobile communications device allowance to employees in designated positions who regularly make CITY business calls while away from the office. In addition, the CITY may provide a one-time reimbursement to help offset the cost of purchasing a mobile communications device."~~

~~“Employees receiving a mobile communications device allowance must use the allowance to obtain a reliable mobile communications device and reliable service. The allowance and any reimbursement will be considered part of the employee’s official compensation and will be reported as taxable income. The mobile communications devices, because they are the property of the employee, may be used for both personal and CITY business. Mobile communications device expenses over and above the amount of the allowance will not be covered by the CITY and will be considered the employee’s responsibility. The CITY may annually determine the amount of the mobile communications device allowance.~~

~~“Employees provided with a CITY owned mobile communications device, must restrict the use of the device to CITY business only.”~~

Section 2:

The following Mobile Communication Device Compensation section language is hereby added to Page 9 of the Employee Handbook as adopted by Resolution No. 1586 between the Bi-lingual Pay and Uniform Allowance sections:

“It is in the best interest of the City for certain non-union positions to have a City Mobile Communication Device (MCD) with a reasonable service plan in accordance with the following breakout provided to them in order to expeditiously contact them and to enable them to remotely receive phone calls, e-mails, alarm pages, and other information or alerts.

“Cell Phone: Street Division Supervisor, Equipment Operator/Laborers, Downtown Resource Officer, & Animal Control Officer

“Cell Phone with Text capability: Wastewater Treatment Plant Supervisor, & Wastewater Treatment Plant Operator II

“Full Data MCD: Water Division Supervisor, Water Utility Workers, Assistant Public Works Director, Public Works Director, & City Manager

“The City recognizes that such devices also can provide the ability to receive communications for personal use, and therefore considers the MCD and affiliated service to be a part of the compensation package for those positions subject to the following considerations:

- 1) Aside from the ability to make personal contacts, all other Communication and Software Systems guidelines in the Employee Handbook not directly altered by this section will be in effect and all employees must adhere to those usage limitations;
- 2) Each position will minimize the use of the MCD when a City landline or other fixed portal is available;
- 3) City MCD shall not be used to make a profit (ie. if an employee has a business on the side, the MCD shall not be used for that purpose);

- 4) It is each benefitted employee's responsibility to monitor the use of allotted minutes on the service plans provided by the City. If it becomes apparent that a MCD-compensated employee is abusing that benefit through overuse of allotted minutes, unusual and avoidable wear-and-tear on a City MCD, or other extraordinary cost impact on the City due to use for personal purposes, the employee may be required to pay for those non-line-of-duty excesses."

Section 3:

This Resolution shall take effect immediately upon its approval by the City Council.

PASSED by the Common Council this _____ day of ____ 2011.

Mayor

ATTEST:

City Recorder

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE NAMING OF THAT PORTION OF THE U.S. HIGHWAY 101 RIGHT-OF-WAY NORTH OF HOQUARTON SLOUGH, SOUTH OF WILSON RIVER AND THE CITY LIMITS LINE, LOCATED WITHIN THE CITY OF TILLAMOOK, TILLAMOOK COUNTY, OREGON, AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, this matter came before the Tillamook City Council (hereafter "Council") in a public hearing on September 6, 2011, and

WHEREAS, the Council is fully apprised of the records and files herein, and

WHEREAS, this portion of the U.S. Highway 101 Right-of-Way (hereafter "R.O.W.") has not been officially named by the City, and

WHEREAS, this portion of the R.O.W. proposed to be renamed extends north-south between Hoquarton Slough and Wilson River and is located within the City of Tillamook, Tillamook County, Oregon, and

WHEREAS, approximately sixty-six (66) properties and approximately fifty-five (55) business addresses will be affected by the official naming of this portion of U.S. Highway 101, and

WHEREAS, notice of the proposed street naming was posted in four public places in the City, e.g. City Hall, Tillamook County Library, Tillamook County Courthouse, and Tillamook Fire District in Tillamook, on September 12, 2011, and was delivered to those business owners who will be affected, on September 13, 2011, and

NOW, THEREFORE, the City ordains as follows:

Section 1. The Tillamook City Council agrees that it is proper and expedient that said R.O.W. , north of Hoquarton Slough, south of Wilson River and the City Limits line, be named North Main Avenue.

Section 2. The owner of any house, building, or property in general abutting North Main Avenue, as described in this ordinance shall be addressed North Main Avenue, which shall replace any other street name in use.

Section 3. All ordinances and parts of ordinances in conflict herewith shall be repealed.

PASSED 1st reading by the City Council this 19th day of September, 2011.

PASSED 2nd reading by the City Council this _____ day of _____, 2011.

ADOPTED by the Tillamook City Council this _____ day of _____, 2011.

Mayor

ATTEST:

City Recorder

Monthly Report to Mayor and Council

Police Department

September 2011

- Aaron Miller started at the Academy 8/22/11. He is doing fine according to his supervisor at the Academy. I will keep you updated on his progress.
- The County has scheduled September 28th, 2011 to change over to narrow band on public safety radios, as required by the FCC. We should be set to go, having had most of the radios reprogrammed. If all goes well all radios for the Police Department and Public Works should be reprogrammed and ready to go before our upcoming Incident Response Plan Drill and winter time.
- The State Judicial Committee changed a few words on the back of the traffic citation forms. They will not let us use our old citations after 12/31/11 even though we asked did the Chief's Association and other departments. We have ordered new citations, about \$1,000.00 worth. We have money budgeted in Office Supplies that can be used. We will also on 1/1/12, throw out about \$1500.00 in tickets. This is frustrating but the state will not budge on this issue.
- We received a surprise audit from LEDS, as did other departments and 911. We were able to get this completed and submitted in time.
- Downtown Resource Aide Coleman is working on updating the North Main Avenue reverse 911 list. She also passed out notices of the road name change while visiting all the locations. We are also updating the City Employee list.
- I worked on the Incident Command System National Incident Management System requirements. We had to be NIMS compliant by 9/30/11 to participate in any county Office of Emergency Management grants. I had to take 5 on line classes and then complete an audit on line. This has all been done and we are current on our requirements to date. Officer Bomar will have to take two classes but they have not been available. Once the next classes are provided, she will participate. This was a lot of fun.
- Officer Troxel attended a class on firearms to assist in his training. Downtown resource Aid Coleman and Community Resource Aid Bower participated in an Animal Control Association Conference.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: Honorable Mayor and City Council Members

From: David Mattison, City Planner *DM*

Date: September 29, 2011

Re: September 2011 Monthly Report City Planning Department

◆ **Building/Zoning Permits issued:**

- ▶ Address Change Request for Werner Gourmet Meat Snacks,
- ▶ Building Addition at 524 Douglas Avenue,
- ▶ Accessory Structure at 3111 Third Street (Hampton Mill),
- ▶ Interior Remodel at 1000 Third Street (Tillamook General Hospital),
- ▶ Interior Remodel at 1000 North Main Ave (Northport Plaza).

◆ **Electrical/Mechanical/Plumbing Permits issued:**

**PENDING
COUNTY
SUBMITTAL**

◆ **Special Projects:**

- ▶ City Comprehensive Plan update/edit work preparation for Planning Commission,
- ▶ City Parks and Recreation Master Plan community survey/petition summary for Planning Commission and media,
- ▶ City Parks and Recreation Master Plan update/edit work preparation for Planning Commission,
- ▶ City-County UGMA amendment,
- ▶ Redeemer Lutheran Church Alley Vacation Request,
- ▶ Renaming of U.S. Highway 101 North,
- ▶ City-County Multi-Jurisdictional Natural Hazards Mitigation Plan input.

◆ **Meetings/Correspondence:**

- ▶ Planning Commission Meeting regarding Comp Plan Amendment (Part 1) (09/01/11),
- ▶ City Council Meeting regarding Redeemer Lutheran Church Alley Vacation (09/06/11),
- ▶ Attendance of Pre-Application Meeting regarding proposed 4H Livestock Pavilion (09/07/11),
- ▶ Attendance of meeting with Planning Commission Chair regarding amendments to the City Comprehensive Plan and recommended amendments to Planning Commission Bylaws (09/08/11),
- ▶ Attendance of Oregon Planning Institute (OPI) Conference (09/15/11),

- ▶ Attendance of Lunch meeting (911 Center) regarding GIS Mapping/Addressing (08/11/11),
- ▶ Attendance of meeting with Planning Commission Chair regarding OPI Conference (09/20/11),
- ▶ Attendance of PMT meeting regarding US101/OR6 project with CH2MHill & ODOT (09/21/11),
- ▶ Attendance of meeting with Rico Community Involvement (09/23/11),
- ▶ Attendance of meeting with Chad Biasi and City Manager regarding proposed ETM location in City (09/23/11),
- ▶ Attendance of meeting with Andy Neal regarding proposed Fairgrounds 4H Livestock Pavilion application submittal (09/23/11),
- ▶ Correspondence with Tillamook County Fairgrounds Director regarding proposed 4H Livestock Pavilion (09/26/11),
- ▶ Attendance of meeting with Planning Commission Chair regarding amendments to the City Comprehensive Plan and Parks and Recreation Master Plan (09/26/11).

◆ **Upcoming Planning Commission Meeting (10/06/11):**

- ▶ Comprehensive Plan Amendments,
- ▶ Parks and Recreation Plan Amendments,
- ▶ Presentation of Parks and Recreation Survey/Petition Results.

Accounts Payable Computer Check Proof List

User: adm
Printed: 09/28/2011 - 11:10 AM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4934 Sept 2011	A Affordable Carpet Cleaning S City Hall Janitorial - Sept 2011 Check Total:	420.00 420.00	10/03/2011	Check Sequence: 1 010-10-53240	ACH Enabled: No
Vendor:4348 599865 599866 599867 599872	B & R Fire Extinguisher Co. (1)annual fire ext.inspection-Police (4)annual fire ext.inspections-City Hall (13)annual fire ext.inspections-St Div (21)annual fire ext.inspections-Wtr Div Check Total:	6.00 45.50 99.50 126.00 277.00	10/03/2011 10/03/2011 10/03/2011 10/03/2011	Check Sequence: 2 010-07-53210 010-10-53230 020-20-53200 021-02-53250	ACH Enabled: No
Vendor:0788 9.19.11	Bernadette Sorensen OAMR Region 1 mtg-Sorensen Check Total:	49.95 49.95	10/03/2011	Check Sequence: 3 010-03-53400	ACH Enabled: No
Vendor:3075 892929 893843 895120 898666	Blumenthal Uniform & Equipment Miller-LS shirt,2 ss shirts&pants,emblem 6 pocket pants-Wright Boots-Coleman Lothman-Duty belt & accessories Check Total:	331.75 79.95 152.45 164.75 728.90	10/03/2011 10/03/2011 10/03/2011 10/03/2011	Check Sequence: 4 010-07-53410 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No
Vendor:2018 9.26.11	Brenda Bower Reimb. food/3 day training-Bower Check Total:	25.26 25.26	10/03/2011	Check Sequence: 5 010-07-53380	ACH Enabled: No
Vendor:4478 Sept '11 Stmt-1 Sept '11 Stmt-2 Sept '11 Stmt-3	CenturyLink Communications, In #313702676(503-842-4155) WWTP #313245010(503-842-7706) 12th St Lift St #313404083(503-842-6152) St Dept Shop	220.17 49.53 159.31	10/03/2011 10/03/2011 10/03/2011	Check Sequence: 6 022-22-53420 022-22-53420 020-20-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Sept '11 Stmt-4	#313230169(503-842-2463) Water Shop	105.46	10/03/2011	021-01-53420	
Sept '11 Stmt-5	#314301992(503-842-0717) Water Dept	35.69	10/03/2011	021-01-53420	
Sept '11 Stmt-6	#313271983(503-842-9427) Water Dept	23.56	10/03/2011	021-01-53420	
Sept '11 Stmt-7	#314146376(503-842-3060) Filter Plant	139.76	10/03/2011	021-01-53420	
Sept '11 Stmt-8	#313657338(503-842-2343) Water Office	242.74	10/03/2011	021-01-53420	
Sept '11 Stmt-9	#313327154(503-842-0576) Water Div	16.65	10/03/2011	021-01-53420	
Spt '11 Stmt-10	#313872498(503-815-1900) Police Fax	43.47	10/03/2011	010-07-53420	
Spt '11 Stmt-11	#313814761(503-815-8217) Mailer/DSL	68.72	10/03/2011	010-01-53050	
Spt '11 Stmt-12	#313406400(503-842-2161) Swr Lift St	41.32	10/03/2011	022-22-53420	
Spt '11 Stmt-13	#313364492(503-842-2091) Swr Lift Statio	41.31	10/03/2011	022-22-53420	
Spt '11 Stmt-14	#313436814(503-842-2578) Swr Lift St	41.31	10/03/2011	022-22-53420	
	Check Total:	1,229.00			
Vendor:4478	CenturyLink Communications, In			Check Sequence: 7	ACH Enabled: No
180658072	Long Distance Through 9/21/11	3.12	10/03/2011	010-07-53420	
180658072	Long Distance Through 9/21/11	0.90	10/03/2011	021-01-53420	
180658072	Long Distance Through 9/21/11	2.69	10/03/2011	022-22-53420	
	Check Total:	6.71			
Vendor:4222	CH2M Hill, Inc.			Check Sequence: 8	ACH Enabled: No
A11-1691	Lab tests 8/8/11-WWTP	310.00	10/03/2011	022-22-53440	
	Check Total:	310.00			
Vendor:4058	Coastal Health Center			Check Sequence: 9	ACH Enabled: No
8.5.11-CDL 1	CDL Drivers physical 1-Beachy	90.00	10/03/2011	021-02-53070	
	Check Total:	90.00			
Vendor:6040	Debbie Coleman			Check Sequence: 10	ACH Enabled: No
9.26.11	Reimb. food/3 day training-Coleman	28.25	10/03/2011	010-07-53380	
	Check Total:	28.25			
Vendor:4892	Cheryl Davy			Check Sequence: 11	ACH Enabled: No
Sept 2011	Council stipend Sept 19, 2011	25.00	10/03/2011	010-01-53415	
	Check Total:	25.00			
Vendor:4468	Display Sales Company			Check Sequence: 12	ACH Enabled: No
INV0081088	Christmas lighting	1,545.00	10/03/2011	070-70-53380	
INV0081135	(100) 18 ga female plugs-Christmas light	104.00	10/03/2011	070-70-53380	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4514	Check Total:	1,649.00			
83806	EC Electrical Construction Co.				ACH Enabled: No
83826	Replace pump 3810 12th-WWTP	1,168.83	10/03/2011	Check Sequence: 13	
83830	Emergency call-level sensors-WWTP	112.82	10/03/2011	022-22-53470	
83880	Check boiler, clean lines, etc.-WWTP	539.46	10/03/2011	022-22-53210	
	Install auto dialer-WWTP	1,736.72	10/03/2011	022-22-53210	
	Check Total:	3,557.83			
Vendor:4454	Ferguson Enterprises, Inc. #30				ACH Enabled: No
0292282	PVC fittings & pipe/sludge transfer-WWTP	494.47	10/03/2011	Check Sequence: 14	
0293706	PVC fittings/sludge transfer-WWTP	58.56	10/03/2011	022-22-53210	
	Check Total:	553.03		022-22-53230	
Vendor:4752	Steve Forster				ACH Enabled: No
2nd wk 8/11	Council stipend August 15, 2011	25.00	10/03/2011	Check Sequence: 15	
Sept 2011	Council stipend Sept 6 & 19, 2011	50.00	10/03/2011	010-01-53415	
	Check Total:	75.00		010-01-53415	
Vendor:1019	Hach Company				ACH Enabled: No
7408723	Lab supplies-WWTP	27.60	10/03/2011	Check Sequence: 16	
7422519	Buffer, STABLCAL STD-20-NTU-1000ML-Wtr	1,370.71	10/03/2011	022-22-53440	
	Check Total:	1,398.31		021-04-53250	
Vendor:6038	Matthew Harris				ACH Enabled: No
Sept 2011	Council stipend Sept 6 & 19, 2011	50.00	10/03/2011	Check Sequence: 17	
	Check Total:	50.00		010-01-53415	
Vendor:0198	Headlight Herald				ACH Enabled: No
1012083	Pub Ntc-Bt Mart annex hearing-9/7&14/11	146.22	10/03/2011	Check Sequence: 18	
1016822	Cty Rec ad-Cannon Beach Gazette-9/15/11	39.60	10/03/2011	010-03-53190	
1016823	Tech ad-Cannon Beach Gazette-9/15/11	39.60	10/03/2011	010-03-53190	
	Check Total:	225.42		022-22-53365	
Vendor:4378	Doug Henson				ACH Enabled: No
Sept 2011	Council stipend Sept 6 & 19, 2011	50.00	10/03/2011	Check Sequence: 19	
	Check Total:	50.00		010-01-53415	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:5039 24637319	HSBC Business Solutions Overhead warning light/2011 Ranger-St Check Total:	356.43 356.43	10/03/2011	Check Sequence: 20 020-20-53210	ACH Enabled: No
Vendor:4301 CITY.09.19.11	Jane Scott Video Productions Video taping CC mtg 9/6&19/11, 2 DVDs Check Total:	520.00 520.00	10/03/2011	Check Sequence: 21 010-01-53050	ACH Enabled: No
Vendor:4901 9/15-9/30/11	Lonnie Jenck Flower basket care 9/15 to 9/30/11 Check Total:	1,432.00 1,432.00	10/03/2011	Check Sequence: 22 070-70-53375	ACH Enabled: No
Vendor:0747 4057A 4065	John Putman Legal Serv over retainage-June '11 General Legal Services.....Sept. 2011 Check Total:	232.50 165.00 397.50	10/03/2011 10/03/2011	Check Sequence: 23 010-01-53060 010-01-53060	ACH Enabled: No
Vendor:4050 58836 58837 58838	Kennedy/Jenks Consultants Const Mgmt/perform testing thru 8/26/11 Litigation support thru 8/26/11 Swr Collection engineering thru 8/26/11 Check Total:	2,104.00 1,603.50 589.50 4,297.00	10/03/2011 10/03/2011 10/03/2011	Check Sequence: 24 022-22-53370 022-22-53370 022-22-53370	ACH Enabled: No
Vendor:4497 523586	Les Schwab Warehouse Center E241035,4 new tires,vlv stems,balance-PD Check Total:	668.88 668.88	10/03/2011	Check Sequence: 25 010-07-53250	ACH Enabled: No
Vendor:4472 CL65021 CL65021 CL65021	Marc Nelson Oil Products 01-0006091, WWTP fuel 9/1 to 9/15/11 01-0006091, Street fuel 9/1 to 9/15/11 01-0006091, Wtr fuel 9/1 to 9/15/11 Check Total:	524.23 339.70 596.90 1,460.83	10/03/2011 10/03/2011 10/03/2011	Check Sequence: 26 022-22-53140 020-20-53140 021-03-53140	ACH Enabled: No
Vendor:0958 Sept 2011	Joseph Martin Council stipend Sept 6 & 19, 2011 Check Total:	50.00 50.00	10/03/2011	Check Sequence: 27 010-01-53415	ACH Enabled: No
Vendor:4440 1059	Mary Veek-Kendrick Police Janitorial, September 2011	250.00	10/03/2011	Check Sequence: 28 010-07-53200	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1060	Wastewater janitorial, September 2011 Check Total:	400.00 650.00	10/03/2011	022-22-53210	
Vendor:4041 24835	Northstar Chemical, Inc. 13524 lbs sodium bisulfite-WWTP Check Total:	5,584.84 5,584.84	10/03/2011	Check Sequence: 29 022-22-53040	ACH Enabled: No
Vendor:6003 073790/1 074011/1 074703/1	Oce Imagistics Copies W2522-PD, 8/19 to 9/18/11 Copies W3522-Front, 8/19 to 9/18/11 Copies WZB45-CR, 8/19 to 9/18/11 Check Total:	30.65 105.18 2.90 138.73	10/03/2011 10/03/2011 10/03/2011	Check Sequence: 30 010-10-53240 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:4593 579206899001 579213277001	Office Depot 2 clr ink ctg-HP & generic -HP78-AS Multifunction print,copy,scan,fax-SB/TIL Check Total:	39.74 129.99 169.73	10/03/2011 10/03/2011	Check Sequence: 31 021-02-53270 021-02-53270	ACH Enabled: No
Vendor:4081 353518 407854 407854 407854 407854 459515 459822 474743 474743	OfficeMax - A Boise Company 4x6 super soaker carpet-PD #113 Portion of celo tape Portion of celo tape Portion of celo tape Portion of celo tape Calendars,post-its,pens,sharpies-PD Daily desk calendar-PD/Maria HP920 blk ink ctg-Donita (2)fine pt marker & dry erase sets-Wtr Check Total:	109.91 9.64 2.41 2.42 2.41 78.88 13.38 14.31 13.70 247.06	10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011	Check Sequence: 32 010-07-53270 010-03-53270 010-04-53270 021-02-53270 010-05-53270 010-07-53270 010-07-53270 022-22-53270 021-02-53270	ACH Enabled: No
Vendor:4938 16043	OR Dept of Water Resources Dam Safety Fee-OR00210/Skookum Lk Res. Check Total:	75.00 75.00	10/03/2011	Check Sequence: 33 021-01-53290	ACH Enabled: No
Vendor:4851 PC890008759	Peterson CAT paint for generator-WWTP Check Total:	45.49 45.49	10/03/2011	Check Sequence: 34 022-22-53210	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0386 349687	Pinney Bowes Inc. Postage mailer ink ctg Check Total:	65.44 65.44	10/03/2011	Check Sequence: 35 010-10-53230	ACH Enabled: No
Vendor:6024 I308505-IN	Pollard Water Meter box lid wrench-Wtr Div Check Total:	48.82 48.82	10/03/2011	Check Sequence: 36 021-02-53250	ACH Enabled: No
Vendor:5045 680	Port of Tillamook Bay Biosolids receiving POTB 8/31 & 9/1/11 Check Total:	8,162.00 8,162.00	10/03/2011	Check Sequence: 37 022-22-53460	ACH Enabled: No
Vendor:4702 014014 9.16.11	Vern Ressler Paper,tissue,paper towels,garb bags-WWTP Used computer desk-WWTP Check Total:	138.92 20.00 158.92	10/03/2011 10/03/2011	Check Sequence: 38 022-22-53230 022-22-53230	ACH Enabled: No
Vendor:4391 Oct 2011	Robert W. Riggert Property Purchase Pmt72/2302 3rd St Check Total:	2,108.00 2,108.00	10/03/2011	Check Sequence: 39 010-07-54050	ACH Enabled: No
Vendor:3015 7/14/11	Robinson-Carver Heating Co. Make shelf for evidence table-PD Check Total:	100.80 100.80	10/03/2011	Check Sequence: 40 010-07-53270	ACH Enabled: No
Vendor:0407 1108-743333 1108-743599 1108-744279 1108-744940 1108-745340 1108-745879 1108-745905 1108-746133 1108-747540 1109-747962 1109-748010 1109-750863 1109-751504 1109-752608	Rosenberg Builder's Supply Inc Bug&tar remover,6pk microfiber towels-St Dremel tool kit,cutoff wheels&stone-WWTP PVC fittings-WWTP PVC check valve-WWTP (2) 4 oz Gorilla Glue-WWTP Insect killer-WWTP 1" PVC threaded cap -WWTP Goof-Off paint remover-St Div Screws-WWTP PVC pipe & fittings-WWTP Shop torch-St Div Heavy duty tie cables-WWTP Hose clamps-WWTP Plywood & chalk-stencils/St Div	12.28 119.95 22.57 13.99 13.98 4.99 3.27 27.96 0.54 92.52 27.99 19.47 22.55 18.26	10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011 10/03/2011	Check Sequence: 41 020-20-53210 022-22-53230 022-22-53230 022-22-53230 022-22-53230 022-22-53230 022-22-53230 022-22-53230 020-20-53230 022-22-53230 022-22-53230 020-20-53230	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1109-752627	Wire brushes,spray paint,sandpaper-WWTP	33.72	10/03/2011	022-22-53230	
1109-752953	Pint acetone,4" crimp wire wheel-WWTP	15.68	10/03/2011	022-22-53230	
1109-754705	Hose swivel coupler&bibb, sillcock-WWTP	21.46	10/03/2011	022-22-53230	
1109-754781	Silicone sealant(4),gal cleaner-Carnahan	30.95	10/03/2011	020-20-53250	
1109-756186	Masonry drill bit,wedge anchors-WWTP	17.85	10/03/2011	022-22-53230	
1109-757219	WD40,Hvy Duty cable ties-WWTP	22.96	10/03/2011	022-22-53230	
1109-759466	Spray Hammerite paint(7)-WWTP	69.23	10/03/2011	022-22-53230	
1109-760829	Masonry drill bits,eyebolt,anchor-WWTP	8.82	10/03/2011	022-22-53230	
1109-760987	1 oz ACE quick set epoxy-Sweeper	8.58	10/03/2011	020-20-53210	
1109-760996	(5) brass plugs-WWTP	9.95	10/03/2011	022-22-53230	
	Check Total:	639.52			
Vendor:4728	John Sandusky				ACH Enabled: No
Sept 2011	Council stipend Sept 6 & 19, 2011	50.00	10/03/2011	Check Sequence: 42 010-01-53415	
	Check Total:	50.00			
Vendor:4821	Taylor Boiler & Equipment Co.				ACH Enabled: No
111345	Fan pressure switch,grease-WWTP boiler	130.55	10/03/2011	Check Sequence: 43 022-22-53210	
	Check Total:	130.55			
Vendor:0525	Tillamook Co. Treasurer				ACH Enabled: No
August 2011	Portion County Phone Bill	8.25	10/03/2011	Check Sequence: 44 020-20-53420	
August 2011	Portion County Phone Bill	20.29	10/03/2011	010-04-53420	
August 2011	Portion County Phone Bill	20.29	10/03/2011	010-05-53420	
August 2011	Portion County Phone Bill	8.25	10/03/2011	022-22-53420	
August 2011	Portion County Phone Bill	19.05	10/03/2011	021-01-53420	
August 2011	Portion County Phone Bill	69.82	10/03/2011	010-07-53420	
August 2011	Portion County Phone Bill	40.58	10/03/2011	010-03-53420	
	Check Total:	186.53			
Vendor:0510	Tillamook PUD				ACH Enabled: No
9/11 Stmt-1	12874-512, 3497 Kephart Rd Wrr Dept	40.00	10/03/2011	Check Sequence: 45 021-05-58110	
9/11 Stmt-10	19915-515, Lift Station Front Street	61.71	10/03/2011	022-22-53430	
9/11 Stmt-11	74209-515, City Lights	2,601.00	10/03/2011	020-20-53430	
9/11 Stmt-12	20215-515, 108 Birch	62.47	10/03/2011	020-20-53430	
9/11 Stmt-13	20216-515, 108 Birch	27.49	10/03/2011	020-20-53430	
9/11 Stmt-14	20217-515, 116 Birch-Warehouse	26.50	10/03/2011	021-02-53240	
9/11 Stmt-15	20218-515, 116 Birch-Warehouse	33.49	10/03/2011	021-02-53240	
9/11 Stmt-16	20274-515, 4th & Main-Traffic Lights	42.54	10/03/2011	020-20-53430	
9/11 Stmt-17	20304-515, 3rd & Main-Signals	32.11	10/03/2011	020-20-53430	
9/11 Stmt-18	20306-515, 3rd & Pacific Signals	31.98	10/03/2011	020-20-53430	
9/11 Stmt-19	20414-515, 210 Laurel Ave, City Hall	96.26	10/03/2011	010-10-53430	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
9/11 Smt-2	15557-508, Lift Station 12th & Laurel	170.55	10/03/2011	022-22-53430	
9/11 Smt-20	20415-515, 210 Laurel Ave, City Hall	247.40	10/03/2011	010-10-53430	
9/11 Smt-21	20432-515, 1st & Main Avenue	43.79	10/03/2011	020-20-53430	
9/11 Smt-22	35062-515, Marine Park Front Street	23.00	10/03/2011	020-20-53430	
9/11 Smt-23	35427-509, Brookfield Rd Lift Station	63.83	10/03/2011	022-22-53430	
9/11 Smt-24	53747-501, Wilson Rv Lp & Hwy 101 N Sgnl	64.38	10/03/2011	020-20-53430	
9/11 Smt-25	74417-510, 2210 1st St, Carlisch House	17.12	10/03/2011	020-20-53430	
9/11 Smt-26	65596-510, 2302 3rd St, Police Station	190.50	10/03/2011	010-07-53420	
9/11 Smt-27	75272-515, 210 Laurel, Transit Cntr	133.86	10/03/2011	010-10-53430	
9/11 Smt-28	78075-507, 845 3rd St, WWTP	3,125.41	10/03/2011	022-22-53430	
9/11 Smt-29	6779-401, 7995 Killam Crk Rd	485.24	10/03/2011	021-04-53430	
9/11 Smt-3	16663-510, Restrooms Goodspeed Park	56.33	10/03/2011	020-20-53430	
9/11 Smt-4	16664-510, Goodspeed Park	23.33	10/03/2011	020-20-53430	
9/11 Smt-5	16709-510, 4th & Pacific signals	37.59	10/03/2011	020-20-53430	
9/11 Smt-6	17498-511, Meadow Avenue	35.01	10/03/2011	022-22-53430	
9/11 Smt-7	17975-511, 3610 Alder Lane Well #3	374.20	10/03/2011	021-05-58130	
9/11 Smt-8	17990-511, 3809 Alder Lane Well #2	245.92	10/03/2011	021-05-58120	
9/11 Smt-9	18512-512, 9th Street Park	27.09	10/03/2011	020-20-53430	
	Check Total:	8,420.10			
Vendor:4853 11-035	Tillamook Rotary Club 2011-2012 flag program,3 additnl flags Check Total:	125.00 125.00	10/03/2011	Check Sequence: 46 010-01-53360	ACH Enabled: No
Vendor:4381 Sept 2011	Suzanne Weber Council stipend Sept 6 & 19, 2011 Check Total:	50.00 50.00	10/03/2011	Check Sequence: 47 010-01-53415	ACH Enabled: No
Vendor:4895 11-0603	WorkForce Consolidation Team Neaves, for period 9/12 to 9/16/11 Check Total:	814.80 814.80	10/03/2011	Check Sequence: 48 022-22-53365	ACH Enabled: No
	Total for Check Run: Total Number of Checks:	47,902.63 48			

Accounts Payable Computer Check Proof List

User: adm

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4937 9.20.11	Keizer Renaissance Inn Room-OACA Conf. Keizer, OR-Casey Check Total:	272.85 272.85	09/20/2011	Check Sequence: 1 010-04-53070	ACH Enabled: No
Vendor:0581 9.20.11	OACA Reg. Fall 2011 OACA Conf.-Lynda Casey Check Total:	175.00 175.00	09/20/2011	Check Sequence: 2 010-04-53070	ACH Enabled: No
Total for Check Run:		447.85			
Total Number of Checks:		2			

Accounts Payable
Computer Check Proof List

User: adm

Printed: 09/27/2011 - 3:20 PM



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4804 123	Computer Support & Services, L 3/4 est. computer upgrade-City Mgr	1,895.98	09/27/2011	Check Sequence: 1 010-03-54090	ACH Enabled: No
	Check Total:	1,895.98			
	Total for Check Run:	1,895.98			
	Total Number of Checks:	1			

Frequently Asked Questions

Why do we need to fix our roads?

- ✓ Bad roads are dangerous. They cause accidents.
- ✓ Bad roads are expensive. They damage tires, vehicle suspension systems and cargo.
- ✓ Bad roads can delay first responders.
- ✓ Bad roads are bad for business. It is difficult to retain existing businesses or attract new ones without adequate roads.
- ✓ Bad roads lower property values.
- ✓ Our roads represent an investment of \$400 million. We owe it to ourselves to preserve them.
- ✓ Waiting to fix our roads until better economic times will cause more roads to fail and make the repairs even more costly in the future.

Don't we already pay for roads with our property taxes?

NO. It is ILLEGAL in Oregon to use general property taxes to pay for county roads. A special tax must be approved by voters.

Why a bond measure?

- ✓ Provides immediate funds to fix the worst, most dangerous roads in the county.
- ✓ Fixing the worst roads frees up regular budget dollars for the remaining roads.

Why ask for a bond measure now?

- ✓ Bond interest rates are at historic lows, which reduces the cost of the roads bond.
- ✓ Local road building may generate local jobs.
- ✓ Road building costs may be lower now due to the poor economy.

✓ Costs are likely to rise dramatically each year we wait.

- ✓ The Tillamook County Jail Construction Bond retires in 2013-14 and the Tillamook County Hospital Construction Bond retires in 2015-16. This will reduce our current property tax rate by 41 cents per thousand of assessed value.

Can't we tax tourists to pay for roads?

The "Transient Room Tax" (TRT), which is charged to visitors who stay in lodging facilities, cannot generate enough money to do the job. By law, 70% of a TRT tax must be used for tourism advertising. Only 30% can be used for other things, like roads. While a TRT tax would be a useful ADDITIONAL source of funds, it would fall far short of what is needed and would ultimately result in our roads continuing to deteriorate.

Why can't we fund roads another way?

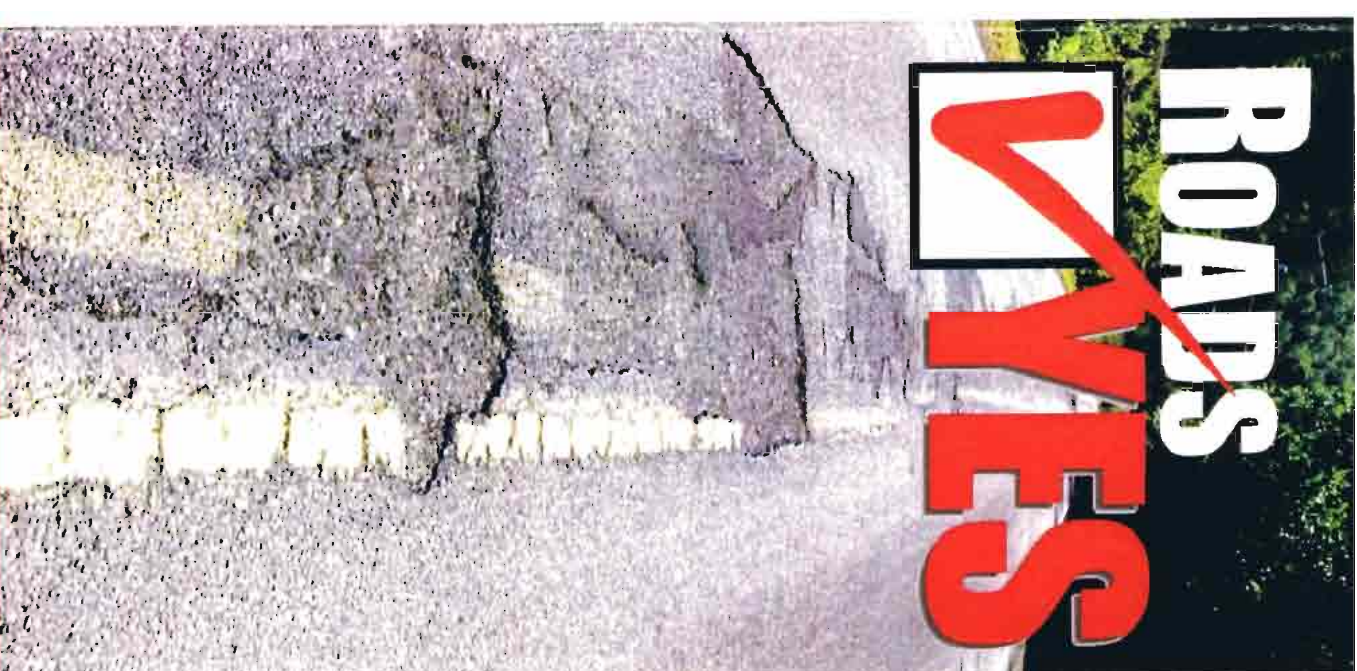
- ✓ Local fund-raising options, such as building fees, cannot produce enough money to repair and maintain our roads.
- ✓ Other user fees, such as local gas tax and vehicle registration fees, are either inadequate or not legally available to local governments.
- ✓ Road department costs have already been cut to the bone.
- ✓ Shifting the small amount of revenue the county receives from other sources to roads would require major cuts to law enforcement, courts and other critical departments, whose budgets have already been cut to the bone.

Will the bond be enough to fix all our roads?

No. To bring our roads up to a rating of just 70 compared to their current rating of 48 (the worst in the state) would cost about \$40 million. We know Tillamook County residents could not afford that. But spending \$15 million is enough to IMMEDIATELY fix the worst of the roads and allow regular budget dollars to be used to better maintain the rest.

Tillamook County Citizens for Sustainable Roads

P.O. Box 938, Tillamook, OR 97141



**The roads belong to you.
A small investment can
help save them.**

ROADS ✓YES

Tillamook County's roads are in terrible condition and getting worse. These are the reasons:

- ✓ Our county no longer receives the federal forest funds it previously had used to maintain the roads.
- ✓ Oregon law precludes the county from using your property tax money on roads.
- ✓ There is very little money from other sources that can be used to fix the roads.

Tillamook County Citizens for Sustainable Roads, a grassroots group, has been studying this problem for two years. After public surveys, research and consideration of dozens of options, we proposed a \$15 million bond measure that would make funds available immediately to fix the worst of our roads throughout the county. We urge you to vote **✓YES** on the Tillamook County road improvement bond measure on your November ballot.

Due to conditions on our county roads, some of our vehicles have been disabled and taken out of service for repairs, which impacts our response time. Some drivers involved in accidents have said they were swerving to avoid a pothole. Some have threatened to sue the county. Bad roads can cost money and even lives.

- Sheriff Todd Anderson

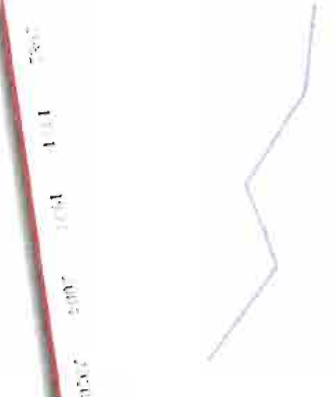
Help save Tillamook County's roads!
Vote **✓YES** on the

Tillamook County Road Improvement Bond Measure *

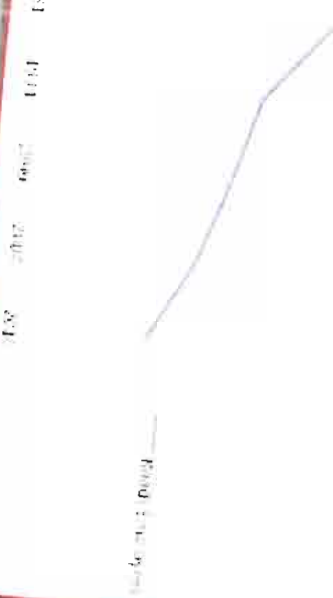
- ✓ \$15 million bond to repair and/or rebuild the worst county roads
- ✓ 30% to be spent in North County, 40% in Central County, 30% in South County
- ✓ Bond to be paid back over 10 years
- ✓ Property tax assessment to be borne equally by all city and county property owners - **INCLUDING 2nd home owners**
- ✓ Cost to taxpayers estimated to be 45.3 cents per \$1,000 of Assessed Value or \$45.30 per \$100,000 of Assessed Value. The owner of a property with an assessed value of \$200,000 would pay approximately \$90 per year or \$7.50 per month in additional property tax the first year and potentially less in succeeding years.

*November 2011 ballot title: Tillamook County Road System Improvement General Obligation Bonds Authorization

Road Revenue Adjusted for Inflation



Number of County Roads Employees



Printed by Tillamook County Citizens for Sustainable Roads, PO. Box 938, Tillamook, OR 97141. TCCSR is a grassroots group of property owners who met over a period of two years, studied all potential road funding

options and gathered signatures from 722 citizens to place the bond measure on the November 2011 ballot. No public funds were used in the preparation of this document.

When it counts, Tillamook County has always voted to solve its own problems. We voted to build schools, a hospital, a jail. Now is the time to Vote **✓YES** to support our county roads.

My family settled in Tillamook County more than 100 years ago. My dad used to work on the roads hauling rock every year to pay his taxes. Our fathers and grandfathers built and maintained our roads because they knew how important they are to our community and our economy. We owe it to future generations to protect and maintain that resource, just as they did.

- Harold Schild